



Bexar Stage Student Policies

Attendance

Please be on time and prepared for class. Our classes rely on group participation, and absences will affect your growth in addition to the growth of your classmates. It is important that you attend as many of the classes as possible. If you miss more than two classes, you may not be able to continue onto the next level. Email Tina Jackson at tina@bexarstage.com, in advance, about any absences.

Tardiness

Prompt attendance is expected from all students. If you are more than 15 minutes late two or more times, you will need to speak with your instructor about your presence and continuation into the next level. Students are expected to be present for the entire class. Instructors must enforce this administrative rule. Extenuating circumstances may be made with your instructor, if your situation is discussed in advance. Please contact your instructor if a situation arises that may lead to you being late.

Conduct

Classes are held in a supportive, non-threatening and creative environment. In order to achieve this, students are asked to agree to certain rules in regards to course conduct before enrolling.

Inappropriate conduct includes, but is not limited to:

- Consumption of drugs or alcohol during or prior to class in a way that would deter your or other's learning;
- Inappropriate verbal, physical or sexual conduct with other students or the course instructor (*see Anti-Harassment policy*);
- Destruction of physical classroom space, including but not limited to walls, chairs, lights, restrooms, and doors;
- Bringing uninvited guests to class;
- Eating in class when not on a break;
- Talking while the instructor is talking or while your classmates are performing;

Students are asked to abstain from using electronics in class, including audio or video recording devices and mobile phones (this includes reading or writing text messages and using the internet in class), except during break times. Inappropriate conduct will not be tolerated and, after a warning, may result in your removal from the class.

Refunds will not be given if you are removed from a class due to conduct.

Offensive Behavior

Anything is possible in improv, but some topics and behaviors are only appropriate for a team that rehearses regularly and has agreed on how/if to handle. Because this is a safe learning environment, here are the rules:

- Respect your classmates' personal space: avoid rough contact, grabbing, and lifting one another.
- Your instructor will immediately end scenes that they determine are about topics including, but not limited to, pedophilia, rape, child abuse, sex; or are mocking physical disability, race, mental disability, sexual orientation or gender.

You are welcome to stop any scene or excuse yourself from any exercise in the event that you feel uncomfortable. No judgment will be made, but your instructor may inquire about your reasoning so that he/she can avoid or discourage such behavior in the future.

Show Requirements

It is imperative to your growth as an improviser that, in addition to class time, you see improv in action. For this reason, we allow each student four complimentary tickets — to be used one at a time — to any of our Friday or Saturday night shows (special events & hire-outs may be excluded from this offer). Additionally, all Key Party shows during the eight-week class period are free for students. As a student at Bexar Stage, you will be asked to see at least four shows, as you are given 12 free shows over the course of eight weeks. Please check in at the box office to receive your comps so that they may be recorded in your student file.

Student Show & Performance Attire

At the conclusion of the session, you will have the opportunity to perform with your class. This will be scheduled in advance. For the performance, it is important for your safety and the quality of the show that you adhere to the performer dress code as outlined below:

- Unless your specific show requires more specific/casual attire, we ask that you perform in clothes that allow you to appear nicer than your audience might look;
- Wear clothes that you are comfortable moving in (for example, wearing a dress may inhibit you from doing a cartwheel on stage);
- Shoes are required in all performances and must be closed-toe.

Destruction of Property

If you destroy any property at Bexar Stage, whether it is by accident or on purpose, you may be liable for the cost of repair. You will not be allowed to attend more classes or to register for another class, until payment arrangements have been made with management to replace the destroyed property.

Parking Safety

Bexar Stage uses the free parking lot next to the building, underneath I-35, in addition to the small lot we have connected to the building. We encourage you to bring all valuables inside with you or to lock them in the trunk, as we cannot be held liable for any theft or destruction of property.

Feedback & Questions

If you have any questions, comments, concerns, or feedback on your classes at Bexar Stage, please don't hesitate to contact the Executive Producer, Tina Jackson (tina@bexarstage.com).